Instructor Guide for Academic System

Logsis

Please read the following guide carefully before contacting the university and remember to review it from time to time because there will be additions and amendments according to queries and questions.

Fast Links

Logsis Login

1. Click the following link:

   http://sisweb.uof.ac.ae/portal/pls/portal/logsisw.cow_start

2. Enter your User Name and your own password.

Enter your Single Sign-On user name and password to sign in

User
Name
Password

Make sure you enter the
password as created.

Forgot your password?

Login   Cancel

3. The system may ask you to change your own password. Make sure you reset a new password made up of English letters and numbers and in the event of encountering any problem on this page, make sure that you don't have any issues with the department of registration.

Kindly note that:
- The minimum length of your password should be: 6 characters.
- You should change your password after: 60 days.
- Your password should contains only alphanumeric characters: [a-z], [A-Z] and [0-9].
- After changing your password and upon later loging in, it will be verified as you created here differentiating between capital and small letters.

Old Password

New Password

Confirm New Password

UPDATE

4. The following page will appear after clicking the "Change" button.

Single Sign-Off

Appliction Name   Logout Status
Oracle Portal (portal) ✔   اضغط هنا

[Return]

5. Click "**Return**" to go back to the log in page again and write your university ID number and your password set up in the previous step.

Enter your Single Sign-On user name and password to sign in

User Name [   ]

Password [   ]

[Login] [Cancel]

Make sure you enter the password as created.

Forgot your password?

6- Schedule and user name will appear on the screen .

Welcome AC012, Gaber, Emadeldin Aly.. .

Fall 2016-2017   Logout

جــامــعــة الــفــجــيــرة
UNIVERSITY OF FUJAIRAH

Setup   Functions

Schedule

Crs.#	Credits	Section	Sunday	Monday	Tuesday	Wednesday	Thursday
MCPR 500101	3	1	15,30 - 17,00 (B1-LR4)		15,30 - 17,00 (B1-LR4)		
MCPR 500411	3	1	17,00 - 18,30 (B1-LR5)		17,00 - 18,30 (B1-LR5)		
MCPR 500411	3	2					17,00 - 20,00 (B1-LO)
MCPR 500601	3	1	08,00 - 09,30 (B1-LAB5)		08,00 - 09,30 (B1-LAB5)		
MCPR 500711	3	1		17,00 - 18,30 (B1-LR4)		17,00 - 18,30 (B1-LR4)	
MCPR 530601	3	1		14,00 - 15,30 (B1-LR2)		14,00 - 15,30 (B1-LR2)	

Setup Menu

Setup list will be allow you to change semester, password and view the Calendar.

UPDATE

First: Change Semester

To change the semester, Go to **Setup**, select the required semester and click **UPDATE**

Example: when clicking semester Fall 2016-2017, it will be appear on the top of the screen after clicking change.

Second: Change Password

To Change the password select "Change Password "from Setup and click **UPDATE**

Third: Change Language

To change language from Arabic into English or English into Arabic, Go to Setup and click the required option.

Change Language

Language	ENG - ENGLISH ▾	UPDATE
	ENG - ENGLISH	
	ARB - ARABIC	

Fourth: Calendar Events

To Display the Calendar Go to Setup and click " Calendar "

Calendar Events

◀	09/2014	▶				
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
-	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27

Function Menu

Function Menu is the most important list where you can get academic advisor information section schedule, instructor schedule, Student attendance, student grades, examination schedule and grade statistics.

First: Academic Advisor Information

By clicking "**Academic advisor info** "you can edit academic advisor's data and send students your mail address, your telephone number, office hours, etc.

Dear Advisor, you can update your information in the below form.

| Advisor Name | Samer . |
| E-Mail | |

Personal E-Mail

Office Tel. No.

Office Ext.

Mobile No.

Floor - Office No

Advising Hours

Comments

SUBMIT

Second: Section Schedule

Section schedule is displayed in full , you can search by course , gender , college , time , day , department or instructor .

Section Schedule

Search for Course					
From Time	:		Till Time	:	
Sched Type	Regular Schedule ▾				
Days	▾				
College	▾		Department	▾	
Course	▾		Instructor	▾	
Session Type	▾				

QUERY

Note: Section in Red are Closed.

Crs.#	Title	Cr	Section	Session Type	Lang.	Room	Day	Time	Remark
220601	المكتبة العربية	3	1	Evening	English	B1-LR8	SuTu	18,30-20,00	
223201	العروض والقافية	3	1	Evening	English	B1-LR8	SuTu	14,00-15,30	
224201	نصوص الأدب الجاهلي وتحليلها	3	1	Evening	English	B1-LR8	SuTu	15,30-17,00	
225601	أدب الخليج	3	1	Evening	English	B1-LR8	MW	14,00-15,30	
227401	النقد الأدبي القديم	3	1	Evening	English	B1-THT	SuTu	15,30-17,00	
ARAB 120101	Arabic Composition And Report Writing	3	1	Evening	English	B1-LR1	SuTu	06,30-08,00	
ARAB 120102	Communication Skills And Analysis In Arabic Language	3	1	Morning	English	B1-LR2A	SuTu	08,00-09,30	
ARAB 227401	Modern Literary Criticism	3	1	Evening	English	B1-LR8	MW	15,30-17,00	

By clicking query, you can search by clicking any of the displayed options

Third: Instructor Schedule

On this page, you can view instructor schedule and student lists, you can and you can send messages to students by clicking "**Message**"

Instructor Schedule

Note: Section in Red are Closed.

Crs.#	Title	Cr	Section	Lang.	Enr.	Room	Day	Time	Student	Message	Remark
MGT100	Introduction To Management	3	1	English	29	A-206	SuTuTh	08:00-09:00	List	Message	
			2	English	25	A-306	MoWe	09:30-11:00	List	Message	
SOM306	Operations Management	3	1	English	31	A-306	SuTuTh	10:00-11:00	List	Message	
			3	English	45	A-306	MoWe	15:30-17:00	List	Message	
SOM316	Quantitative Analysis In Business	3	1	English	11	A-204	MoWe	17:00-18:30	List	Message	

Instructor :Dr. Samer ./ Room :A-206 Course :MGT100/ Section:1

RETURN   **SORT BY NAME**

	Student		Major	No Mail	Advisor		
1.	200701173	Najua Hamed Masoud Al-Badi	Advanced Diploma in Human Resources Development		Khudaija .	Message	ABSENCES
2.	200702319	Lamees 'Abdul Rahman Hamid Al-Reesi	Bachelor in Human Resources Development		AbdulHaleem Zidan	Message	ABSENCES
3.	200702352	Maha Ali Said Al-Shamsi	Diploma in Human Resources Development		AbuBakar .	Message	ABSENCES
4.	200702393	Naayama Saqar 'Abdullah Al-Shamsi	Bachelor in Human Resources Development		AbdulHaleem Zidan	Message	ABSENCES
5.	200702433	Laila Naseer Jamil Al-Maqbali	Bachelor in Human Resources Development		AbdulHaleem Zidan	Message	**ABSENCES**
6.	200703364	Abeer Saif Abdullah Al-Neeri	Bachelor in Human Resources Development		AbuBakar .	Message	ABSENCES
7.	200703689	Mahila Ali Said Al-Zeidi	Bachelor in Human Resources Development		AbuBakar .	Message	ABSENCES
8.	200704148	Samiya Said Salim Ghanim Al-Zeidi	Bachelor in Human Resources Development		AbuBakar .	Message	**ABSENCES**
9.	200801828	Sheikha Khamis Ashamil Al-Kaabi	Bachelor in Business Administration			Message	ABSENCES
10.	200801955	Halima Said Masaaod Al-Badi	Diploma in Human Resources Development			Message	ABSENCES

You can send any student registered for your course messages , check who is his / her academic advisor , see the dates of students absence by clicking " **Absence** " next to each student and when the color of the button changes from gray to blue , this means that the student has absences .

Crs.#	MGT100	Course Title	Introduction To Management	Sec #	1
Absence date			Excused ?		
18-09-2014					

Ali Said Al-Shamsi   Diploma in Human Resources Development   Abu

Example: To send a message to all students registered for a course, see the demonstration.

- Section: MGT100/1

RETURN

Message

SUBMIT

Example: To send a message a certain student, see the demonstration.

Student:200701173-Najua Hamed Masoud Al-Badi - Section: MGT100/1

Message

SUBMIT

Fourth: Advisee

On this page you can see your advisees arranged in alphabetical order or according to their ID.

To arrange the names of students in alphabetical order click " **Sort by name** " on the left of the screen , if you are looking for a certain student type his /her ID in the box on the left of the screen .

Student Id	[ ]	SEARCH							
SORT BY NAME									
Student									
200700978	Khalid 'Abdullah Rashid Al Balushi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701098	Ali Fadhil Ali Al-Shamsi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701206	Ahmed Mohammed Salim Al-Ma'Mari	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701421	Raya Said Rashid Al-Shamsi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701429	Laila Salim Nasser Al-Kalbani	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701549	Abdullah Salmeen Rabia Al-Alawi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701564	Hamed Harib Ali Al-Kaabi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701725	Saud Nasser Hamed Al-Nuaimi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701820	Hamed Salim Khalfan Al-Badi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701943	Afara Mohammed Abdallah Al-Rushadi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701981	Bashair Khamis Darwish Al-Sariri	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200702085	Yasir Said Mohammed Al-Saadi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule

On **"Academic Advising** "page you can access the following information

1- Student hold: hold on administrative, academic or financial matters.

Student:201401066-Hamdoon Ismail Abdullah Al Balushi

Hold Desc	Fatal
Financial Hold	Y

This Example show that the student has a Financial Hold, therefore he is not allowed to register courses.

2- Transcript: By clicking transcript, you can view student's GPA, number of completed credit, and general information about the student.

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3- Program of study: you can access a colored program of study for the student, not registered courses appear in blue, fail or withdraw or incomplete appear in red, currently registered courses appear in gray and completed courses appear in green. The program of study appears in clusters. It shows the course grades the prerequisite courses, GPA and the number of credit hours and completed courses according to the POS.

Program Of Study

`PRINT`

Not Registered	Fail or Withdraw or Incomplete	Registered	Completed

CGPA: 1.95 CMGPA: 0 Credits: 66/126

COMPULSORY COURSES

University Requirments							Passed Credits/Out Of	24/30
Crs.#	Course Title	Credits	Rank	Semester	Min Grade	Grade	Prerequisite Crs.	
ARAB 120102	Communication Skills and Analysis In Arabic Language	3	Year 1	2016-2	.	C+		
ENG 110104	Communication Skills In English Language	3	Year 1	2016-2	.	C+	<= ENG_PROF	
HUM 160101	Islamic Studies	3	Year 2	2016-1	.	B		
HUM 160102	Introduction To Humanities	3	Year 2	.	.			
IT 140101	Computer Applications	3	Year 1	2016-1	.	C		
NSCI 180101	Introduction To Environmental Science	3	Year 3	.	.			
SSCI 170101	Introduction To Psychology	3	Year 2	2017-2	.	D		
SSCI 170102	Introduction To Sociology	3	Year 2	2017-1	.	No Eval.		
SSCI 170103	Ethics and Citizens Rights	3	Year 3	2017-1	.	No Eval.		
SSCI 170104	Logic and Critical Thinking	3	Year 1	2016-2	.	B		
College Requirments							Passed Credits/Out Of	30/42

4- By clicking **"View Msg. "** you can view the messages sent to the student and by clicking " Assign Msg. " you can send the student a message .

View Msg   Assign Msg

Student:200700978-Khalid 'Abdullah Rashid Al Balushi

Message

SUBMIT

Online Course Registration

After making sure that there is no **Financial Hold**, course registration starts and it is preferred to check the student's program of study and transcript and holds.

Course registration steps:

1- Enter student ID and click search.

Student Id	[ ]	SEARCH	
			Registration
SORT BY NAME			Registration
200701206	Ahmed Mohammed Salim Al-Ma'Mari		Registration
200701421	Raya Said Rashid Al-Shamsi		Registration
200701429	Laila Salim Nasser Al-Kalbani		Registration

2- Click **"Registration"**

To decide the required courses, you can check the student's POS.

3- Make sure that students register courses that their prerequisites are completed. The demonstration below can be helpful.

Functions

Academic Advisor Info

Section Schedule

Instructor Schedule

Advisee

Assign Student Grades

4- This is the pre final stage, you can select the sections and times provided that there are no clashes, and you should not select a section that is closed.

The demonstration below can be helpful.

Student Id			SEARCH

SORT BY NAME

Student									
200700978	Khalid 'Abdullah Rashid Al Balushi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701098	Ali Fadhil Ali Al-Shamsi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701206	Ahmed Mohammed Salim Al-Ma'Mari	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701421	Raya Said Rashid Al-Shamsi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701429	Laila Salim Nasser Al-Kalbani	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701549	Abdullah Salmeen Rabia Al-Alawi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701564	Hamed Harib Ali Al-Kaabi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701725	Saud Nasser Hamed Al-Nuaimi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701820	Hamed Salim Khalfan Al-Badi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701943	Afara Mohammed Abdallah Al-Rushadi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200701981	Bashair Khamis Darwish Al-Sariri	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule
200702085	Yasir Said Mohammed Al-Saadi	Registration	Student Holds	Transcript	POS	View Msg	Assign Msg	Schedule

To open registration link, see the demonstration below.

Student		
200700978	Khalid 'Abdullah Rashid Al Balushi	Registration

5- In case any of the following messages appears:

- Student registration period is not verified - Read Only

- Online registration is not allowed.

- Section is closed, you cannot processed.

First: you should make sure that you register during the allowed registration period according to department and year of joining as stated on the college's website.

Second: Make sure that the semester is right, otherwise you should select the right semester.

Welcome AC012, Gaber, Emadeldin Aly.. .

Fall 2016-2017

جامعة الفجيرة
UNIVERSITY OF FUJAIRAH

Setup   Functions

Schedule

6- You can select the required courses. The courses that appear on the screen are all allowed. The closed sections and the courses that have incomplete prerequisites will not appear.

7- In case a course does not appear on the list, there may be the possibility that:

- The course has a prerequisite which hasn't been met (check the program of study).
- The section is closed /full (check course schedule).
- The course is not offered this semester (check course schedule).

After selecting the required courses the page must be as follows:

8- Now click **SUBMIT**.

CLEAR ALL   SUBMIT

Taken Courses Load:0 Min Load:9 Max Load:18 Status:Normal

9- You may get a wrong message like the one below:

***Time Conflict Exists between Course BCGE001 and Course BCGE003

Advisor: Ishaq .

Student Registration

10- After resolving all the problems that you have encountered, you may get the following message:

Registration operation completed successfully!

OK

11- Then the registered courses will appear as below.

Taken Courses Advisor: Load:9 Min Load:3 Max Load:18

Crs.#	Title	Credits	Load	Schedule	Lab Schedule
ARAB 227401	Modern Literary Criticism	3	3	1 - (17,30-19,00) (SuMTuW) (B1-LR8)	.
BUS 150101	Introduction To Economics	3	3	1 - (13,00-14,30) (SuMTuW) (B1-LR1)	.
NSCI 180101	Introduction To Environmental Science	3	3	1 - (14,30-16,00) (SuMTuW) (B1-LR3)	.

12- In such manner, you have successfully registered the required courses.

5- Schedule: you can view student schedule after course registration by clicking ' Schedule "**under Advisee"**.

Crs.#	Title	Cr	Section	Lang.	Enr.	Room	Day	Time	Student	Message
MGT100	Introduction To Management	3	1	English	29	A-206	SuTuTh	08:00-09:00	List	Message
			2	English	25	A-306	MoWe	09:30-11:00	List	Message
SOM306	Operations Management	3	1	English	31	A-306	SuTuTh	10:00-11:00	List	Message
			3	English	45	A-306	MoWe	15:30-17:00	List	Message
SOM316	Quantitative Analysis In Business	3	1	English	11	A-204	MoWe	17:00-18:30	List	Message

Schedule

Note: Section in Red are Closed.

Setup   Functions

UNIVERSITY OF FUJAIRAH

Online Grade Entry

You can enter student marks by clicking "**Function Menu**" then assign student grade as per course and section.

Steps of Grade entry:

1- To enter the marks, select the course, then the section.

Grade Entry

Course	Section
- ▾	▾

PREVIOUS   NEXT   **SAVE**   **SORT BY NAME**

No. Id.	Student		Total	Grade
		Page 1 of 0		

CONFIRM   **GRADE GENERATION**   REVERSE GENERATION   **PRINT**

2- Students names are displayed according to their ID'S

If you wish to display the names in alphabetical order you can click " Sort by name " .

The system displays the names demonstrated below.

Grade Entry

Course	Section	Status:
MGT100 Introduction To Management ▾	1 ▾	

PREVIOUS   **NEXT**   **SAVE**   **SORT BY NAME**

No. Id.	Student	Test 1 Exam	Test 2 Exam	Course Work	Final Exam	Total	Grade
1. 200701173	Najua Hamed Masoud Al-Badi	10				10	-
2. 200702319	Lamees 'Abdul Rahman Hamid Al-Reesi	20				20	-
3. 200702352	Maha Ali Said Al-Shamsi	19				19	-
4. 200702393	Naayama Saqar 'Abdullah Al-Shamsi	18				18	-
5. 200702433	Laila Naseer Jamil Al-Maqbali						-
6. 200703364	Abeer Saif Abdullah Al-Neeri						-
7. 200703689	Mahila Ali Said Al-Zeidi						-
8. 200704148	Samiya Said Salim Ghanim Al-Zeidi						-
		Page 1 of 4					

CONFIRM   **GRADE GENERATION**   REVERSE GENERATION   **PRINT**

3- Enter marks under (Test 1, Test 2, Course work, Final Exam) and then click **"Save ".**

Then next to show the next page .

Grade Entry											
Course				**Section**	**Status**:						
MGT100 Introduction To Management ▼				1 ▼							
PREVIOUS	**NEXT**	**SAVE**	**SORT BY NAME**								
No. Id.		Student				Test 1 Exam	Test 2 Exam	Course Work	Final Exam	Total	Grade
25. 200804915		Athari Said Habib Al-Shamakhi									-
26. 200805061		Abtihal Atiyaq Juma Al-Busaidi									-
27. 200805628		Muzna Sulaiman Ali Almaqbali									-
28. 201401022		Amal Said Sulaiman Al-Zeidi									-
29. 201401196		Anwaar Sulaiman Humaid Al-Alawi			Page 4 of 4						-
CONFIRM	**GRADE GENERATION**	**REVERSE GENERATION**	**PRINT**								

4- On the last page   Page 4 of 4   shown above, when you enter the marks for all students, you should click **"Confirm ".**   CONFIRM

5- Then you confirm mark entry as demonstrated below.

We select the type of grade:

1- "**All Grades"** when you enter all marks.

2- "**Test 1 Exam"** when you enter Test 1 marks only.

3- "**Test 2 Exam"** when you enter Test 2 marks only.

4- **" Course Work"** when you enter course work marks only.

5- "**Final Exam"** when you enter Final marks only.

If you wish to change a grade, click "**Undo**" then change the grade and click "**Grade Confirmation** " again.

6- Click   **GRADE GENERATION**   to convert the marks from numerical form to latter form.

7- To print out the list of grades, click   **PRINT**
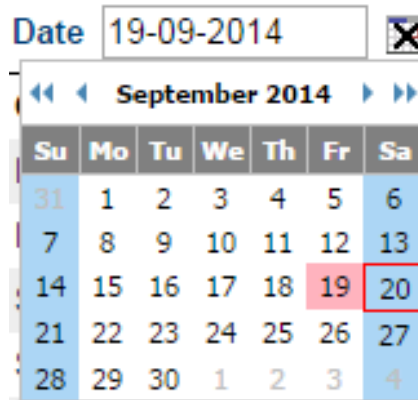
Student Attendance

To enter student attendance, go to "**Function**" and select "Student attendance" and select the course and section.

Entering attendance is effective for 24 hours as the lecture starts

After 24 hours, you cannot enter attendance using the instructor's account.

Entering Attendance Steps:

1- Select the course and section for entry attendance by clicking "**Student attendance** ".

2- Select the date (the date of the current day appears automatically next to date).

Date	19-09-2014	✕

◀◀	◀	September 2014	▶	▶▶

Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

To choose a previous date click the Date Icon

3- Select the course and section then click List

List

Enter the absence day in DD-MM-YYYY format as 09-12-2009, then press on Enter key

Date 18-09-2014   Thursday

Course	Section	Cap.	Enr.	Days	Time	Student
MGT100 Introduction To Management	1	45	29	SuTuTh	08:00-09:00	List
MGT100 Introduction To Management	2	45	25	MoWe	09:30-11:00	
SOM306 Operations Management	1	45	31	SuTuTh	10:00-11:00	List
SOM306 Operations Management	3	45	45	MoWe	15:30-17:00	
SOM316 Quantitative Analysis In Business	1	35	11	MoWe	17:00-18:30	

4- Click the box next to the absent student and a tick will appear in the box.

Students Attendance (MGT100, 1) 18-09-2014			
PREVIOUS NEXT SUBMIT RETURN			
SORT BY NAME			
Student	**Day**	**Absent**	**Abs %**
200701173 - Najua Hamed Masoud Al-Badi	Th	☐ 1	0
200702319 - Lamees 'Abdul Rahman Hamid Al-Reesi	Th	☐ 1	0
200702352 - Maha Ali Said Al-Shamsi	Th	☐ 1	0
200702393 - Naayama Saqar 'Abdullah Al-Shamsi	Th	☐ 1	0
200702433 - Laila Naseer Jamil Al-Maqbali	Th	☑ 1	2.08
200703364 - Abeer Saif Abdullah Al-Neeri	Th	☐ 1	0
200703689 - Mahila Ali Said Al-Zeidi	Th	☐ 1	0
200704148 - Samiya Said Salim Ghanim Al-Zeidi	Th	☑ 1	2.08
200801828 - Sheikha Khamis Ashamil Al-Kaabi	Th	☐ 1	0
200801955 - Halima Said Masaaod Al-Badi	Th	☐ 1	0

As you click the box next to the student's name, the cumulative absence appear next to the box.

5- After entering student attendance, click   **CONFIRM ATTENDANCE**

Important note: you can change the state of student from absent into present by clicking the ticked box and then clicking **"submit "** then confirm attendance .

This can be done within 24 hours as of the lecture starts.

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Course Prerequisites

On Functions Menu you can view the course prerequisites by clicking "**Course Prerequisites** ".

Course Prerequisites

"And" Relation between the same set, "Or" Relation between different sets
Pre => Prerequisite Crs. / Co => Corequisite Crs. / Co-Pre => Corequisite or Prerequisite Crs. / Pre-Seq => Pre-Sequence Crs / Tk= => Co-Sequence Crs.

Course [   ] ▼ **QUERY**

Course [ACC428 International Accounting   ] ▼ **QUERY**

From Sem	Till Sem	College	Program Type	Program	Major	Student Category	Emphasis	Track	Certificate	Minor	Study Basis	Rank
20031	-	-	-	-	-	-	-	-	-	-	-	-

Course			Set #	Co Type	Grade
ACC220	Introduction To Financial Accounting		1	Pre	
ACC220	Introduction To Financial Accounting		2	Co	
ACC220	Introduction To Financial Accounting		2	Pre-Seq	F

Grades Statistics

On Function menu you can view statistics for all courses including the marks in numbers percentage and total

Grades Statistics

Course	Sec #	A %	A- %	B %	B+ %	B- %	C %	C+ %	C- %	D %	D+ %	F %	IC %	W %	Total
MGT100	1	4 14.29	3 10.71	2 7.14	2 7.14	0 0	1 3.57	0 0	4 14.29	3 10.71	3 10.71	3 10.71	1 3.57	2 7.14	28
MGT100	2	3 6.67	4 8.89	4 8.89	1 2.22	6 13.33	3 6.67	2 4.44	2 4.44	5 11.11	1 2.22	8 17.78	1 2.22	5 11.11	45
SOM306	2	8 29.63	1 3.7	7 25.93	2 7.41	3 11.11	1 3.7	0 0	2 7.41	1 3.7	0 0	0 0	1 3.7	1 3.7	27

Student Information

Students Reports

Student Information

You can view student information by entering students major , name or ID

Student Information				
Find Student By Major			**Or By Id**	
Select Major	- ▼			
Filter Student List By			**Enter Student ID**	200700978
Student List	- ▼			

QUERY

ID	Student Name	Major	Class
200700978	Khalid 'Abdullah Rashid Al Balushi	Bachelor in Business Administration	Year1

TRANSCRIPT **POS** **SCHEDULE CARD**

Then the student's name, ID, major, academic record, program of study and schedule will appear on screen.

This kind of information is helpful in academic advising and course registration.

- AD International Business
- AD Marketing
- Advanced Diploma in Accounting
- Advanced Diploma in Business Administration
- Advanced Diploma in Finanace And Banking
- Advanced Diploma in Human Resources Development
- BBA International Business
- BBA Marketing
- Bachelor in Accounting
- Bachelor in Business Administration
- Bachelor in Finance and Banking
- Bachelor in Human Resources Development
- D International Business
- D Marketing
- Diploma in Accounting
- Diploma in Business Administration
- Diploma in Finance
- Diploma in Human Resources Development

Prepared By: Said Salloum - IT Manager