



UNIVERSITY OF FUJAIRAH  
Department of Admission and Registration (DAR)  
ACADMIC CALENDER  
**2023-2024 Academic Calendar**

**Fall Semester 2023-2024**

DAY	DATE	EVENTS
Monday	Aug 21, 2023	Faculty Members' Report to Work
	Aug 21 - Sep 28, 2023	<b>Integration Period for Academic Year 2023-2024</b>
Monday	Aug 21 - Aug 23, 2023	<b>Phase 1: Pre-opening of the First Semester 2023-2024</b> A. Convocation Program: General Orientation of Faculty and Staff Members B. Professional Development Program 1) Workshops cum Review of Syllabi of Courses being offered during the first semester 2) Presentation and Critiquing of outputs based on Syllabi Review and Enhancement
Thursday - Friday	Aug 24 - Aug 25, 2023	<b>Phase 2. Process of Reviewing and Disseminating the Results of Annual Evaluation and Development of Action Plan for AY 2023-2024</b>
Thursday	Aug 24, 2023	A. Chancellor's Report: Institutional Performance Review for 2023-2023: Dissemination of the Results of the Institutional Annual Performance Evaluation
Thursday	Aug 24, 2023	B. Plenary Session 1: CSPBD Strategic Planning Workshop--Review of Action Plans and KPIs for AY 2022-2023 Annual Operational Plan by Program through the CQA-PE of each Academic and Administrative Units
Thursday	Aug 24, 2023	C. Parallel Session 1: Workshop-- Development and Submission of the 2022-2023 Annual Operational Plan by Program through the Dean and CQA-PE of each Academic and Administrative Unit to QA-IEC for its endorsements to CSPBD for budget allocations and approval
Friday	Aug 25, 2023	D. Plenary Session 2: Presentation and Critiquing of the 2023-2024 Annual Operational Plan by Program through the Dean and CQA-PE of each Academic and Administrative Units to QA-IEC for its endorsements to CSPBD for budget allocations and approval

Tuesday	Aug 29, 2023	D. Plenary Session 3: Joint Meeting: QA-IEC and the CQA-IE for Academic and Administrative Affairs Review and Endorsement of Annual Operational Plan to CSPBD
Wednesday	Aug 30, 2023	E. Plenary Session 4: CSPBD Meeting: Review, Approval, and Circulation of the Institutional Operational Plans for AY 2022-2023
Thursday	Aug 31, 2023	F. Parallel Session 2: Meetings--Committees on Quality Assurance and Program Effectiveness (CQA-PE) for Academic and Administrative Affairs: BBA, BIT, BMC, BSN, BALL, DGE; Administrative Support Services; Student Support Services; Physical and Fiscal Resources re: Implementation and Monitoring of Action Plans and KPIs beginning September 1 onwards
Monday - Thursday	Sep 04 - Sep 08, 2023	<p><b>Phase 3: Consolidation, Finalization, and Submission of the Self-study of the Annual Program Effectiveness Report by Program: BBA, BIT, BMC, BSN, BALL, &amp; DGE required for the Renewal of Program Accreditation (RPA)</b></p> <p>A. BBA Program: Self-study from AY 2020-2021; 2021-2022; and 2022-2023</p> <p>B. BIT Program: Self-study from AY 2020-2021; 2021-2022; and 2022-2023</p> <p>C. BMC Program: Self-study from AY 2020-2021; 2021-2022; and 2022-2023</p> <p>D. BALL Program: Self-study from AY 2022-2023</p> <p>E. BSN Program: Self-study from AY 2022-2023</p> <p>G. GE Program: Self-study from AY 2020-2021; 2021-2022; and 2022-2023 per Academic Program: BBA, BIT, BMC, BALL, BSN</p>
Monday - Friday	Aug 21 - 25, 2023	Registration Period for the First (Fall) Semester Academic Year 2023-2024
Monday	Aug 21, 2023	English Placement Tests
Thursday - Friday	Aug 24 - 25, 2023	Completion Examinations for Incomplete Grades for the Previous Semester
Monday	Aug 28, 2023	Classes Begin
Monday - Friday	Aug 28 - Sep 08, 2023	<p>Add-Drop Period</p> <p>Late Registration Period (late registration fees apply) <b>(500) AED</b></p>
Monday	Sep 04, 2023	Orientation Program for New Students: Institutional and Program Level
Monday	Sep 04, 2023	First day of implementing the 2023-2024 Annual Operational Plan by each Academic and Administrative Department
Monday - Friday	Oct 09 - 13, 2023	Mid-Term Examinations Period
Friday	Nov 17, 2023	Last day for Withdrawal from Courses (with "W" grade and without fees refund)
Monday - Friday	Nov 20 - 24, 2023	Early Registration Period for Second (Spring) Semester, 2023-2024
Thursday - Saturday	Dec 14 - 23, 2023	Final Examinations Period
Friday	Dec 23, 2023	Last day to apply for completion of "Incomplete" Grade Examiners Meeting

Monday	Dec 25, 2023	Deadline for Final Grades Submission Announcement of Final Grades
Monday - Monday	Dec 25, 2023 - Jan 07, 2024	First (Fall) Semester Break for Students
Monday - Tuesday	Dec 25, 2023 - Jan 02, 2024	First (Fall) Semester Break for Faculty
Thursday	Dec 28, 2023	Last Day for Grade Appeal

### Spring Semester 2023-2024

DAY	DATE	EVENTS
Wednesday	Jan 03, 2024	Faculty Members Report to work
	Jan 03 - Feb 17, 2024	<b>Integration Period for First (Fall) Semester, AY 2023-2024</b>
Wednesday - Friday	Jan 03 - Jan 05, 2024	<b>Phase 1: Pre-opening of the Second (Spring) Semester 2022-2023</b> A. Convocation Program cum General Orientation of Faculty and Staff Member B. Parallel Session: Workshops cum Review of Syllabi of Courses being offered during the second semester <b>by program/department/college.</b> C. Plenary Session: Presentation and Critiquing of outputs based on Syllabi Review and Enhancement <b>by program/department/college.</b>
Wednesday - Friday	Jan 03 - Jan 12, 2024	<b>Phase 2: Reconciliation and Establishments of Course Files</b>
Wednesday - Friday	Jan 03 - Jan 05, 2024	A. Parallel Session 1: Organization of the First (Fall) Semester 2023-2024 Course Reports and Files based from Assessment of Learning (AOL) System with the integration of the recommendations to the relevant syllabus and documents.
Monday - Tuesday	Jan 08 - Jan 09, 2024	B. Parallel Session 2: Committees on Quality Assurance and Program Effectiveness (CQA-PE): Faculty Members' Presentation of Course Reports and Evidence for Second (Spring) Semester 2023-2024 for BBA, BIT, BMC, BALL, BSN, FS and GE. <b>by program/department/college.</b>
Wednesday	Jan 10, 2024	C. Parallel Session 3: Integration of the results and recommendations made during the presentation to the individual Course Reports and Finalization of Course Files <b>by program/department/college.</b>
Thursday	Jan 11, 2024	D. Submission of the First (Fall) Semester, 2022-2023 Course Reports and Files to the Dean through the Coordinator for CQA-PE of each academic program for Auditing
Friday	Jan 12, 2024	E. Endorsement of First (Fall) Semester, 2022-2023 Audited Course Files by the Dean to QAI-RA for Posting to the SHARED DRIVE

Monday - Thursday	Jan 15 - Jan 25, 2024	<b>Phase 3: First Semester Program Effectiveness Review: Consolidation and Finalization of Program Effectiveness Evaluation Report by Program:</b> A. BBA Program Effectiveness Report First (Fall) Semester 2023-2024  B. BIT Program Effectiveness Report First (Fall) Semester 2023-2024  C. BMC Program Effectiveness Report First (Fall) Semester 2023-2024  D. BALL Program Effectiveness Report First (Fall) Semester 2023-2024  E. BSN Program Effectiveness Report First (Fall) Semester 2023-2024  F. FS Program Effectiveness Report First (Fall) Semester 2023-2024  G. GE Program Effectiveness Report First (Fall) Semester 2023-2024 per Academic Program: BBA, BIT, BMC, BALL, BSN, and FS
Monday - Thursday	Feb 12 - Feb 16, 2024	<b>Phase 5: Retreat: Bi-annual Academic Program and Institutional Performance Review for AY 2023-2024</b>
Monday	Feb 12, 2024	A. Session 1. Professional Development Program: Team Building Training and Seminar-Workshops
Monday	Feb 12, 2024	B. Session 2. Presentation-Dissemination of the Results of Program Effectiveness Evaluation AY 2023-2024
Tuesday	Feb 13, 2024	C. Session 3. Strategic Institutional Review: Evaluation of Achievements of the 2022-2023 Annual Operational Plans by Program and Services through the Deans and CQA-PE of each Academic and Administrative Units
Wednesday - Thursday	Feb 14- Feb 15, 2024	D. Session 4: Institutional Planning Workshop: Re-alignment and Integration of unachieved action plans and KPIs from Sept to Jan to the succeeding months
Thursday	Feb 15, 2024	E. Session 5: Presentation and Critiquing of the updated Annual Operational Plan by Program through the Dean and CQA-PE of each Academic and Administrative Units to QA-IEC
Friday	Feb 16, 2024	F. Session 6: Institutional Planning Workshop: Accountability and Role in Context in Implementing Annual Operational Plan through the Heads and Committees on Quality Assurance and Program Effectiveness (CQA-PE) for Academic and Administrative Affairs: BBA, BIT, BMC, BSN, BALL, BFS and DGE; Administrative Support Services; Student Support Services; Physical and Fiscal Resources re: Implementation and Monitoring of Action Plans and KPIs beginning September 1 onwards

Friday	Feb 16, 2024	G. Session 7: Joint Meeting: QA-IEC and the CQA-IE for Academic and Administrative Affairs Review and Endorsement of Annual Operational Plan to CSPBD
Friday	Feb 16, 2024	H. Session 8: CSPBD Meeting: Review, Approval, and Circulation of the Realigned Institutional Operational Plans
Monday - Friday	Jan 01 - 05, 2024	Registration Period for the Second (Spring) Semester Academic Year, 2023-2024
Wednesday - Thursday	Jan 03 - 04, 2024	Completion Examinations for Incomplete Grades for the Previous Semester
Monday	Jan 08, 2024	Convocation Program: New Students Orientation, Institutional and Program Level
Monday	Jan 08, 2024	Classes Begin
Monday - Friday	Jan 08 - 19, 2024	Add-Drop Period Late Registration Period (late registration fees apply) <b>(500) AED</b>
Monday - Friday	Feb 26 - Mar 08, 2024	Mid-Term Examinations Period
Monday - Sunday	Apr 01 - Apr 14, 2024	Second (Spring) Semester Break for Students
Monday - Sunday	Apr 01 - Apr 07, 2024	Second (Spring) Semester Break for Faculty
Monday	Apr 15, 2024	Last day for Withdrawal from Courses (with “W” grade without fees refund)
Monday - Friday	Apr 15 - 19, 2024	Early Registration Period for Summer Semester 2023-2024
Monday - Thursday	May 06 - May 16, 2024	Final Examinations Period
Thursday	May 16, 2024	Last day to apply for an “Incomplete” grade Examiner’s Meeting
Friday	May 17, 2024	Deadline for Final Grades submission Announcement of Final Grades
Monday - Friday	May 20 - 24, 2024	Registration Period for the Summer Semester Academic Year 2023-2024
Monday	May 20, 2024	Last Day for Grade Appeal
Wednesday - Thursday	May 22 - 23, 2024	Completion Examinations for Incomplete Grades for the Second (Spring) Semester

## Summer Semester 2023-2024

		<b>Integration Period for Second (Spring) Semester, AY 2023-2024</b>
<b>May 20 - Jun 14, 2024</b>		
<b>Monday</b>	May 20, 2024	<b>Phase 1: Pre-opening of the Summer Semester 2023-2024</b>
<b>Monday - Thursday</b>	May 20 - 23, 2024	A. Parallel Session 1: Organization of the Second (Spring) Semester 2023-2024 Course Reports and Files based from Assessment of Learning (AOL) System with the integration of the recommendations to the relevant syllabus and documents.
<b>Monday - Tuesday</b>	May 27 - 28, 2024	B. Parallel Session 2: Committees on Quality Assurance and Program Effectiveness (CQA-PE): Faculty Members' Presentation of Course Reports and Evidence for Second (Spring) Semester 2023-2024 for BBA, BIT, BMC, BALL, BSN and GE.
<b>Wednesday - Thursday</b>	May 29 - Jun 30, 2024	C. Parallel Session 3: Integration of the results and recommendations made during the presentation to the individual Course Reports; and, Finalization of Course Files
<b>Monday - Wednesday</b>	Jun 03 - 05, 2024	D. Submission of the Second (Spring) Semester, 2023-2024 Course Reports and Files to the Dean through the Coordinator for CQA-PE of each academic program for Auditing
<b>Thursday</b>	Jun 06, 2024	E. Endorsement of Second (Spring) Semester, 2023-2024 Audited Course Files by the Dean to QAI-RA for Posting to the SHARED DRIVE F. Plenary Session 1: Quality Assurance and Institutional Effectiveness Council (QA-IEC) through the Committees on Quality Assurance and Institutional Effectiveness (CQA-IE) for Academic and Administrative Affairs G. Parallel Session 4: Meetings--Committees on Quality Assurance and Program Effectiveness (CQA-PE) for Academic and Administrative Affairs: BBA, BIT, BMC, BSN, BALL, DGE; Administrative Support Services; Student Support Services; Physical and Fiscal Resources
<b>Monday - Thursday</b>	Jun 10 - 13, 2024	<b>Phase 2: Consolidation, Finalization, and Submission of Program Effectiveness Report by Program: BBA, BIT, BMC, BSN, BALL, &amp; DGE</b> A. BBA Program Effectiveness Report Second (Spring) Semester 2023-2024 B. BIT Program Effectiveness Report Second (Spring) Semester 2023-2024 C. BMC Program Effectiveness Report Second (Spring) Semester 2023-2024

		D. BALL Program Effectiveness Report First (Fall) Semester 2023-2024
		E. BSN Program Effectiveness Report Second (Spring) Semester 2023-2024
		G. GE Program Effectiveness Report Second (Spring) Semester 2023-2024 per Academic Program: BBA, BIT, BMC, BALL, BSN
Monday	May 20, 2024	Classes Begin
Monday - Friday	May 20 - 31, 2024	Add - Drop Period Late Registration Period (late registration fees apply) <b>(500) AED</b>
Monday - Thursday	Jun 10 - 13, 2024	Mid Term Examinations Period
Thursday	Jun 20, 2024	Last day for Withdrawal from Courses (with “W” grade without fees refund)
Monday - Wednesday	July 01 - 03, 2024	Final Examinations Period
Thursday	Jul 04, 2024	Examiner’s Meeting, Last day to apply for “Incomplete” grade Deadline for Final Grades submission Announcement of Final Grades
Monday - Thursday	July 08 - 11, 2024	Integration Period for Summer Semester AY 2023-2024
Monday	Jul 01, 2024	A. Parallel Session 1: Organization of the Summer Semester 2023-2024 Course Reports and Files based from Assessment of Learning (AOL) System with the integration of the recommendations to the relevant syllabus and documents.
Tuesday	Jul 02, 2024	B. Parallel Session 2: Committees on Quality Assurance and Program Effectiveness (CQA-PE): Faculty Members' Presentation of Course Reports and Evidence for Summer Semester 2022-2023 for BBA, BIT, BSN, BMC, BALL, and GE.
		C. Parallel Session 3: Integration of the results and recommendations made during the presentation to the individual Course Reports; and, Finalization of Course Files
Wednesday, Thursday	July 03-04, 2024	D. Submission of the Summer Semester, 2023-2024 Course Reports and Files to the Dean through the Coordinator for CQA-PE of each academic program for <u>Auditing</u>  E. Endorsement of Summer Semester, 2023-2024 Audited Course Files by the Dean to QAI-RA for Posting to the SHARED DRIVE
Thursday	Jul 04, 2024	Last Day for Grade Appeal

**Academic Year 2023-2024****Religious Holidays are subject to confirmation:**

Islamic New Year	Fri, 21 Jul, 2023
Birthday of the Prophet Muhammad	Fri, 29 Sep 2023
Martyr's Day	Thu, 30 Nov, 2023
UAE National Day	Sat 02 – Sun 03 Dec, 2024
New Year	Mon 01 Jan, 2024
Eid al-Fitr	Tue 9 – Fri 12 April 2024
Eid Al- Adha	Sun 16– Tue 18 June 2024

*Religious Holidays are subject to confirmation*